

TOWN OF GROTON PLANNING BOARD
Minutes of Regular Meeting - Thursday, 15 February 2007 - 7:30 PM
Town Hall – 101 Conger Boulevard – Groton, NY

Members, Groton Planning Board

Barbara Clark, Chairperson
Monica Carrey
*Mark Baxendell
Brad Albro
*Mary K. Gloster
Janice Haines
Edward Neuhauser

(*Absent)

Others Present

Joan Fitch, Recording Secretary
Gary Coats, CEO
Victoria Monty, Town Attorney

Applicants & Public in Attendance

Corrine Little for Dawn Little, Applicant; Town Board Members Sheldon Clark & Ellard Sovocool, ZBA Chairman Lyle Raymond, ZBA Member Tom Tylutki

PUBLIC HEARING

Dawn Little, Applicant/38-34 LLC, RO – 1410 Peruville Road – TM #36.-1-21.1 – Final Site Plan for Proposed Drive-Thru Coffee Shop

Chairperson Barbara Clark opened the Public Hearing at 7:30 p.m. Board Secretary Fitch read aloud the Legal Notice as duly published, proof of which has been placed on file for the record.

Chair Clark recognized the applicant's representative, Corrine Little, who explained that she was seeking approval to place an 8' by 32' former job trailer on this property, as shown on the rough sketch accompanying the application. The structure would be converted into a drive-thru coffee shop which would be open from 5:30 a.m. to 7:30 p.m. seven days a week. (Reference is made to Minutes of the January Planning Board meeting for details.) Chair Clark asked if there was anyone present who wished to comment on the proposed drive-thru coffee shop; there was no one.

With everyone having been heard who wished to be heard, Chair Clark closed the Public Hearing at 7:35 p.m.

REGULAR MEETING

OLD BUSINESS

Dawn Little, Applicant/38-34 LLC, RO – 1410 Peruville Road – TM #36.-1-21.1 – Final Site Plan for Proposed Drive-Thru Coffee Shop

The Planning Board agreed that everything was in order with regard to this application.

With no further discussion, a motion was made by Member Monica Carey to approve the Final Site Plan for the proposed drive-thru coffee shop, as submitted. The motion was seconded by Member Brad Albro, with the vote recorded as follows:

Ayes: Chair Clark	Nays: None
Member Carey	
Member Albro	
Member Haines	Absent: Member Baxendell
Member Neuhauser	Member Gloster

Motion carried.

This becomes Action #8 of 2007.

Daniel J. Carey, Applicant/RO - 305 & 334 Lick Street - TM #s 30.-1-2.000 & 5.000

Chair Clark noted that a previously approved (3/16/06 – Action #20) Boundary Line Change was submitted “to the County with an error” as contained in a memo from the Town Clerk. Town Attorney Victoria Monty, who was present, advised that “it just needs to be resubmitted correctly with the right description” and that this Board had to take no action.

No Action Required.

OTHER MATTERS

Training

Chair Clark recognized Lyle Raymond, Chairman of the Town’s Zoning Board of Appeals, who was present along with ZBA Member Tom Tylutki to present a proposal for in-service training (four hours per year is now required for Planning/Zoning Boards).

Mr. Tylutki advised everyone present that he will be taking the 10 CEU course and then, once completed, he would become the trainer for the Town. Joint sessions could be done throughout the year; there are a total of ten tutorials. There were many ways this could be done: discussion sessions, formal presentations, or a mix. He had approached the Town Board with this earlier this week and they were fully supportive he said. The ten courses would take about ten hours. The Planning Board members present thought this would be a good way to meet the requirements. Mr. Tylutki stated he would be setting up a schedule.

Town Attorney

Town Attorney distributed copies of “Sample Motions” for the Board to use at their meetings, as had been previously requested by then-Chair Monica Carey.

Town Code Enforcement Officer

CEO Gary Coats reported that the Fire Department will be on the Planning Board’s agenda next month for their proposed changes.

APPROVAL OF MINUTES – 21 DECEMBER 2006 (OUT OF AGENDA ORDER)

A motion was made by Member Carey to approve the 18 January 2007 Minutes, as submitted. The motion was seconded by Member Neuhauser, with the vote recorded as follows:

Ayes: Chair Clark	Nays: None
Member Carey	
Member Albro	
Member Haines	Absent: Member Baxendell
Member Neuhauser	Member Gloster

Motion carried.

This becomes Action #9 of 2007.

ADJOURNMENT

At 8 p.m., a motion was made by Member Janice Haines to adjourn the meeting. The motion was seconded by Member Brad Albro, with all members present voting in favor.

Joan E. Fitch, Board Secretary

Emailed to Town Clerk, Town Attorney, Chair Clark &
Board Members Albro, Gloster, Carey, & Neuhauser on 3/6/07.
Originals mailed w/tape.